

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION  
MINUTES OF THE FEBRUARY 10, 2022 MEETING OF THE BOARD OF DIRECTORS**

- I. **CALL TO ORDER** – Chairman Jim Reuter **called the meeting to order** at 2:00 p.m. The meeting was held at WDSRA, 116 N. Schmale, Carol Stream, IL.IL

**ROLL CALL:** Those participating:

Bloomington Park District	Joe Potts	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gary Major
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Brad Wilson	Winfield Park District	Tom Bower
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff also present: Executive Director Dan Leahy, Superintendents Sharon Gedvilas, Ted Adatto, Lea Jackman and Tammy Kerrins, Administrative Assistant Ann Kennedy

- II. **INTRODUCTION OF GUESTS** – Reuter welcomed Wilson and Bower

- III. **PUBLIC COMMENT** – None

IV. **CONSENT AGENDA**

- A. Regular Board Meeting Minutes – December 9, 2021
- B. Treasurer’s Report – November and December 2021
- C. Disbursement Reports – November and December 2021
- D. Tax Contribution Payment Report – As of January 31, 2022

Benard/McAteer **moved to approve the Consent Agenda**. The motion passed with a voice vote.

- V. **MEMBER DISTRICT UPDATES** – There were no member district reports

- VI. **CORRESPONDENCE** - There was no correspondence.

- VII. **DIRECTOR’S REPORT** – Leahy reviewed his written report. WDSRA is looking to hire BerryDunn for a Comprehensive Needs Assessment and Strategic Planning Process. Negotiations are underway for cost and the decision may come to the Board. Wilson’s wife works for BerryDunn and Wilson offered that he will abstain if the decision comes to the Board for a vote. Interviews are under way for the 6 open positions and Leahy will be sitting in on the second round interviews.

- VIII. **OLD BUSINESS** - There was no Old Business to come before the Board.

IX. **NEW BUSINESS**

A. **WDSRA Budget Summary** – Gedvilas reviewed the Budget Summary which highlights the budget process and the goals for the new budget.

B. **Operating Budget for Fiscal Year Ending April 30, 2023 – Draft I** – The narrative explains the assumptions used in compiling the budget. It also explains the budget variance of \$304,000. More details on the variance will be provide in March. The \$304,00 is proposed to move to capital projects.

**C. Capital Fund Budget for FYE April 30, 2023 – Draft I** – The narrative provides the assumptions and details on capital projects, some of which have already begun. A balanced budget is proposed because of the fund transfer.

**D. Long Range Financial Plan for Capital Expenditures FYE April 30, 2023 – Draft I** – Page one of the Long Range Financial Plan contains the summary of the details on the following four pages.

**E. Fund Balance Summary** – A conservative EAV increase was used in projecting the budgets through 2026-2027 with a resulting surplus reserve over \$9,000

Gedvilas requested that all questions and changes be submitted in writing by February 25 so changes can be made before the formal budget presentation in March.

**F. Approval of Glen Ellyn Special Recreation Budget for 2022** – McAteer/Wilson **moved that the Board approve the budget for use of SRA funds by the Glen Ellyn Park District.** Motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

**G. Approval of Naperville Special Recreation Budget for 2022** – Reinbold/McAteer **moved that the Board approve the budget for use of SRA funds by the Naperville Park District.** Motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

**H. Approval of Carol Stream Special Recreation Budget for 2022** - Wilson/Benard **moved that the Board approve the budget for use of SRA funds by the Carol Stream Park District.** Motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold

Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- I. Approval of Wheaton Special Recreation Budget for 2022 – Bower/Reinbold moved that the Board approve the budget for use of SRA funds by the Wheaton Park District.** Motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- J. Selection of Auditors for FYE April 30, 2022 – McAteer/ Bernard moved that WDSRA retain Lauterbach & Amen to perform audit services as quoted for the three years ending 4/30/22, 4/30/23, and 4/30/24.** Motion passed with a voice vote.

- K. Ordinance 22-01 Disposal of Surplus Property – Benard/Wilson moved to approve Surplus Property Ordinance No. 22-01.** Motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- X. RECREATION REPORT** - Adatto reported that interviews have started for the Synergy/Athletics Manager position and the Outreach/Day Program Manager position. We are hoping for a mid-April start. In person program registration is up about 5%. Two wheel chair basketball teams traveled downstate for competition and WDSRA hosted a regional Bocchia tournament at Fort Hill with athletes from five states.

- XI. COMMUNICATIONS & DEVELOPMENT REPORT** – Jackman reported the Annual Appeal result of \$84,720, a new all-time high. She credits the success to people feeling generous, the phone calls made by Foundation Trustees, and the stories in Social Media. Jackman thanked everyone for their Bash support and encouraged them to submit the names of their guests as soon as possible.

- XII. STAFFING AND SUPPORT SERVICES REPORT** – Kerrins reported that they are busy conducting interviews, looking for a mid-April start for new hires. The staff appreciation planned for winter training has been rescheduled to March 29. Doug Feldman was awarded the Volunteer of the Year. A collaboration was held with North Central College for medical professional training, discussing how to communicate with people with special needs and what parents and children need from medical professionals.

**XIII. ADJOURNMENT** – Wilson/Major **moved to adjourn** at 2:33 pm. The motion passed unanimously with a voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dan Leahy", with a stylized, cursive script.

Dan Leahy, Board Secretary