

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE FEBRUARY 14, 2019 MEETING OF THE BOARD OF DIRECTORS**

- I. CALL TO ORDER** – Chairman Tim Reinbold **called the meeting to order** at 2:00 p.m. at the WDSRA Office, 116 N. Schmale Road, Carol Stream, Illinois.

ROLL CALL: Those Present:

Bloomington Park District	Carrie Fullerton	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Jim Reuter	West Chicago Park District	Brian Kaspar
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District		Winfield Park District	Mark Pawlowski
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff Present: Executive Director Sandy Gbur, Superintendent Lea Jackman, IT Manager Steve Eckelberry, Administrative Assistant Ann Kennedy, Athletics Manager Becky Prince

- II. INTRODUCTION OF GUESTS** – There were no guests.

- III. PUBLIC COMMENT** – None

IV. CONSENT AGENDA

1. Regular Board Meeting Minutes – December 11, 2018
2. Treasurer’s Report – November and December 2018
3. Disbursement Reports – November and December 2018
4. Tax Payment Report – As of January 31, 2019

Reuter/Fullerton **moved to approve the Consent Agenda**. The motion was passed by a voice vote.

V. MEMBER DISTRICT EVENTS/INFORMATION –

- Phase 1 of the Tree House at the Sensory Garden will be under construction as soon as the weather breaks. Benard said he is looking forward to a ribbon cutting in mid to late summer. They are continuing to raise money.
- The new building for Bloomington is coming along, hoping for a July 13 ribbon cutting. The ribbon cutting for the swimming pool will be on June 1.
- Carrie attended the legislative breakfast in Rockford. The majority of the conversation was on minimum wage. They were able to carve out a seasonal employee max of \$15 for those working 650 hours or less.
- Wheaton Park District will be hosting the Legislative Breakfast for DuPage County on March 8 at Arrowhead. Fifteen legislators were invited. Need Directors and Commissioners there.

- VI. CORRESPONDENCE** – Passed around.

VII. DIRECTOR'S REPORT –

In addition to her written report Gbur thanked the Directors for their donations for the Spirit Pull at the Bash.

VIII. OLD BUSINESS

There was no Old Business to come before the Board.

IX. NEW BUSINESS

A. WDSRA Budget Summary

A written Budget Summary was presented. The next presentation will be in March and the Board will vote in April. Directors were encouraged to submit recommendations and changes by February 28.

B. Operating Budget for Fiscal Year Ending April 30, 2020 – Draft I

WDSRA is looking to hire a full-time Rec Specialist to help with inclusion. This will be a pilot program for 2 seasons at an elevated level. Member Districts would be charged for the time spent in the field at \$17 per hour. Discussion followed concerning how much time the person would spend in the field and how the Park Districts would be charged. WDSRA is also looking at raising everyone's salary for easier recruitment and coverage. Consensus was that \$.50 was not enough. Should consider a higher rate and pilot test it.

The plan for the deployment of the new logo is still being developed. Quotes for vehicle wraps are being sought. With the vehicles out in the community this will provide the biggest impact. Current estimate is \$2,500 per vehicle including removal of the old logo.

C. Capital Fund Budget for FYE April 30, 2020 – Draft I

Written Capital Fund budget was presented in the packet. Feedback is requested by February 28.

D. Long Range Financial Plan for Capital Expenditures FYE April 30, 2020 – Draft I.

Written Long Range Financial Plan for Capital Expenditures was presented in the packet. Feedback is requested by February 28.

E. Updated Declining EAV Plan

Written Updated Declining EAV Plan was presented in the packet. Feedback is requested by February 28.

F. Selection of Auditors for FYE April 30, 2019 – April 30, 2021 - Pawlowski/Reuter moved to retain Lauterbach & Amen to perform audit services as quoted for the three years ending 4/30/19, 4/30/20, and 4/30/21. The motion was passed by a voice vote.

G. Approval of Glen Ellyn Park District Special Recreation Budget for 2019 – Reuter/Kaspar moved to approve the use of SRA funds by the Glen Ellyn Park District. The motion passed with a Roll Call:

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter

Yes	Glen Ellyn Park District	Dave Harris
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

H. Approval of Carol Stream Park District Special Recreation Budget for 2019 –

Fullerton/Harris moved to **approve the use of SRA funds by the Carol Stream Park District**. The motion passed with a Roll Call:

Yes	Bloomingtondale Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

I. Approval of Naperville Park District Special Recreation Budget for 2019 - Reuter/Pawlowski moved to **approve the use of SRA funds by the Naperville Park District**. The motion passed with a Roll Call:

Yes	Bloomingtondale Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

J. Approval of Wheaton Park District Special Recreation Budget for 2019 - Reuter/Pawlowski moved to **approve the use of SRA funds by the Wheaton Park District**. The motion passed with a Roll Call:

Yes	Bloomingtondale Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

Reuter complimented the staff on the budget form that was developed and its ease of use.

K. Approval of Surplus Property Ordinance 19-01 – Reuter/Fullerton moved to **approve Surplus Property Ordinance No. 19-01**. The motion passed with a Roll Call:

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

L. Other – Senator Ellman will be visiting WDSRA on Monday, February 25 at 5:30 p.m. Reuter, Pawlowski, Reinbold and Benard will also be there.

X. RECREATION REPORT – Becky Prince reported that they have been interviewing for a new Assistant Rec & Roll Manager. Bocce teams did very well at the Chicagoland Bocce regionals at LaGrange Park District. Teams from four states participated. Prince has just returned from Dubai where she served as Michelle’s personal assistant at the International Bocce Competition.

XI. COMMUNICATIONS & DEVELOPMENT REPORT – The Annual Appeal brought in a record \$54,000. The FJK Foundation has also contributed \$30,000. As part of the Benevon Initiative they had their first real Point of Entry the previous week and it was very successful. Superintendent Jackman thanked Directors for their Bash Sponsorships and encouraged them to send guest names.

XIV. ADJOURNMENT – Reuter/Pawlowski **moved to adjourn** at 2:55 pm. The motion passed unanimously.

Respectfully submitted,



Sandra Gbur, Board Secretary