

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE APRIL 8, 2021 MEETING OF THE BOARD OF DIRECTORS**

- I. **CALL TO ORDER** – Chairman Mark Pawlowski **called the meeting to order** at 2:01 p.m. The meeting was held at WDSRA, 116 N. Schmale, Carol Stream, IL.

ROLL CALL: Those participating:

Bloomington Park District	Joe Potts	Warrenville Park District	Matt Odom
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gary Major
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Ray McGury	Winfield Park District	Mark Pawlowski
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff also present: Executive Director Sandy Gbur, Superintendents Sharon Gedvilas, Ted Adatto and Lea Jackman, Administrative Assistant Ann Kennedy

- II. **INTRODUCTION OF GUESTS & STAFF** – Gedvilas presented Nieta Gates, Human Resources Manager, who started work at WDSRA just before the pandemic forced a shut down. Gates introduced herself and background to the Board.

- III. **PUBLIC COMMENT** – None

IV. **CONSENT AGENDA**

- A. Approval of Regular Board Meeting Minutes – February 11, 2021
- B. Approval of Regular Board Meeting Minutes – March 11, 2021
- C. Treasurer’s Report – January and February 2021
- D. Disbursement Reports – January and February 2021
- E. Member Tax Contribution Payment Report – As of March 31, 2021

Reuter/McGury **moved to approve the Consent Agenda**. The motion passed unanimously with a voice vote.

- V. **MEMBER DISTRICT UPDATES** – Carol Stream Park District and the Rotary Club of Carol Stream are working together to build desks for elementary school children. The project was spearheaded by Sandy Gbur and is called *Love to Learn*. A building event will take place on Saturday at the CSPD shop on Kuhn Road. Winfield Park District is putting down sod.

- VI. **CORRESPONDENCE** - Gbur passed around an email from Representative Michelle Mussman congratulating Gbur on her retirement.

- VII. **DIRECTOR’S REPORT** – In addition to her written report, Gbur reported that staff met with Representative Seth Lewis in a get acquainted visit. Lewis was also shown the Rec & Roll program. WDSRA is the first SRA that Lewis has visited. He stands ready to support and help us.

VIII. **OLD BUSINESS**

- A. **Approval of FY 2021-22 Operating Budget** – Reuter/McAteer moved to **approve the proposed 2021-22 Operating Fund Budget** as presented. Motion passed with a Roll Call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter

Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Matt Odom
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

B. Approval of FY 2021-22 Capital Fund Budget – Reuter/Benard moved to approve the proposed 2021-22 Capital Fund Budget as presented. Motion passed with a Roll Call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Matt Odom
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

C. Approval of Long Range Financial Plan for Capital Expenditures FY 2021-22 – Reuter/Benard moved to approve the proposed Long Range Financial Plan for Capital Expenditures for FY 2021-22 as presented. Motion passed with a Roll Call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Matt Odom
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

D. Other – There was no other Old Business to come before the Board.

IX. NEW BUSINESS

A. Approval of Surplus Property Ordinance 2021-01 – Benard/McAteer moved to approve Surplus Property Ordinance No. 21-01. Motion passed with a Roll Call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Matt Odom
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

B. Approval of Resolution 2021-01 for Matt Foster – Benard/McGury moved to **approve Resolution 2021-01 honoring Matt Foster**. Motion passed unanimously with a voice vote.

C. Other – There was no other New Business to come before the Board.

X. RECREATION REPORT –

- Adatto reported that with Jorie Meyer’s move to Development Manager they decided to promote internally and are pleased to announce that Katie Weadley will be the new Program Manager.
- The agency has taken advantage of numerous vaccine opportunities. Adatto thanked everyone for their input and assistance: Wheaton Park District and schools, Amita Health, Glen Ellyn Park District and Itasca Park District. A joint event with Itasca, Roselle and Bloomingdale Park Districts will take place on April 20 for participants and their care givers. Adatto has also connected with five other SRAs.
- Transportation has resumed. Inclusion numbers are spiking, 90% being for athletics.
- We are still awaiting facility decisions for summer camps. School districts are slowly responding. We need to know by May 1 and families know that if we can’t get space we can’t hold camps.

XI. COMMUNICATIONS & DEVELOPMENT REPORT –

- Jackman reported that we have wrapped up the five-week Bash campaign and are very pleased with the result. Our goal was \$100,000 and we hit \$89,000. She thanked everyone for their support.
- Samantha Hansen from Comcast is a prospective new Foundation Trustee and will be attending the April 20 Foundation Board meeting.
- Jorie Meyer will be starting as the new Development Manager the following week. She has worked on several projects with the Development team and brings some valued soft skills to the position.
- Postcards announcing the 2021 Golf Classic will go out the end of the week. Golf Classic format will be similar to 2020 with a \$20 voucher for dinner given to each golfer.

XII. Annual Meeting Items – Benard/McGury moved to **approve the Annual Meeting Items A –D as presented**. Motion passed by roll call vote.

Yes	Bloomingdale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Matt Odom
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

A. Designation of Association General Counsel – Andrew Paine, Tressler, LLC

B. Selection of Chairman of the Board & Officers for 2021-2022

Chairman Jim Reuter, Carol Stream Park District
 Vice Chairman Joe Potts, Bloomingdale Park District
 Treasurer Sharon Gedvilas, WDSRA
 Secretary Sandy Gbur, WDSRA.

C. Selection of Meeting Dates for the Year,

Thursday, April 8, 2021 Board Meeting (Approve 2021-22 budget)
Thursday, June 10, 2021 Board Meeting @ 3:00 p.m.
Thursday, August 12, 2021 Board Meeting
Thursday, October 14, 2021 Board Meeting (Approve Goals)
Thursday, December 9, 2021 Board Meeting (Approve Budget Assumptions)
Thursday, February 10, 2022 Board Meeting (Review Draft 1 of Budget)
Thursday, March 10, 2022 Board Meeting (Budget Presentation)
Thursday, April 14, 2022 Board Meeting (Approve final 2022-23 Budget)

D. Designation of Auditors for 2021 – Lauterbach & Amen, LLP

XIII. ADJOURNMENT – Odom/McAteer **moved to adjourn** at 2:33 pm. The motion passed unanimously with a voice vote.

Respectfully submitted,



Sandra Gbur, Board Secretary