

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE APRIL 11, 2019 MEETING OF THE BOARD OF DIRECTORS**

- I. CALL TO ORDER** – Chairman Tim Reinbold **called the meeting to order** at 2:00 p.m. at the WDSRA Office, 116 N. Schmale Road, Carol Stream, Illinois.

ROLL CALL: Those Present:

Bloomington Park District	Sandy VanGundy	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Jim Reuter	West Chicago Park District	Brian Kaspar
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Rob Sperl
Naperville Park District	Ray McGury	Winfield Park District	Mark Pawlowski
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff Present: Executive Director Sandy Gbur, Superintendents Sharon Gedvillas, Nancy Miner, and Lea Jackman, IT Manager Steve Eckelberry, Administrative Assistant Ann Kennedy, Intern Rebecca Lizalde

- II. INTRODUCTION OF GUESTS** – There were no guests.

- III. PUBLIC COMMENT** – None

IV. CONSENT AGENDA

1. Regular Board Meeting Minutes – February 14, 2019
2. Regular Board Meeting Minutes – March 14, 2019
3. Treasurer’s Report – January and February 2019
4. Disbursement Reports – January and February 2019
5. Tax Payment Report – As of March 31, 2019

Reuter/Pawlowski **moved to approve the Consent Agenda**. The motion was passed by a voice vote.

- V. MEMBER DISTRICT EVENTS/INFORMATION** – Nothing to report. Gbur asked for information on which Commissioners would be leaving from the Park Boards.

- VI. CORRESPONDENCE** – Passed around.

VII. DIRECTOR’S REPORT – In addition to her written report, Gbur reported on the following:

- Thank you to those that came to the legislative visits with Senator Ellman, Representative Pappas and Representative Villa. Gbur’s goal is to connect with the new legislators and to include a park district director for the first visit.
- Gbur is watching the Direct Support Professional wage bills which are currently stalled in committee.
- The staff is coming up with a list of capital projects in case capital funds become available. In addition to the standard items of parking lot lights, carpet, and bathroom remodeling, there is a concept for a patio on the west side of the building. An architect’s rendering was shown.
- The Directors were asked who they had as a corporate attorney. WDSRA’s attorney is retiring and Gbur would like to avoid a conflict of interest if possible by finding an attorney that the member districts do not work with. Directors felt it was more important to get someone who works with special recreation than to avoid a conflict of interest. WDSRA will stay with Robbins Schwartz until the issue can be figured out.

- Superintendent Sharon Gedvilas has received the GFOA Certificate of Achievement in Financial Reporting for the 14th year in a row. Chairman Reinbold presented the certificate to Gedvilas.

VIII. OLD BUSINESS

A. Approval of FY 2019-20 Operating Budget – McGury/Reuter moved to approve the proposed 2019-20 Operating Fund Budget as presented. The motion passed with a Roll Call:

Yes	Bloomingtondale Park District	Sandy VanGundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Rob Sperl
Yes	Winfield Park District	Mark Pawlowski

B. Approval of FY 2019-20 Capital Fund Budget – Reuter/Sperl moved to approve the proposed 2019-20 Capital Fund Budget as presented. The motion passed with a Roll Call:

Yes	Bloomingtondale Park District	Sandy VanGundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Rob Sperl
Yes	Winfield Park District	Mark Pawlowski

C. Approval of Long Range Financial Plan for Capital Expenditures FY 2019-20 – Reuter/McGury moved to approve the proposed 2019-20 Long Range Financial Plan for Capital Expenditures as presented. The motion passed with a Roll Call:

Yes	Bloomingtondale Park District	Sandy VanGundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Rob Sperl
Yes	Winfield Park District	Mark Pawlowski

D. Other – There was no other Old Business to come before the Board.

IX. NEW BUSINESS

A. Approval of Bloomingdale Park District Special Recreation Budget for 2019-20 – Reuter/Kaspar moved to approve the Bloomingdale Park District Special Recreation Budget as presented. The motion passed with a Roll Call:

Yes	Bloomington Park District	Sandy VanGundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Rob Sperl
Yes	Winfield Park District	Mark Pawlowski

B. Approval of ACT Services, Inc. Contract – Pawlowski/McGury moved to approve the ACT Services, Inc. contract as presented. Gbur explained that the hourly rate increased by \$40 per hour because the State taxes have added an additional cost. The contract is for three years instead of the two years in previous contracts. The motion passed with a Roll Call:

Yes	Bloomington Park District	Sandy VanGundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Rob Sperl
Yes	Winfield Park District	Mark Pawlowski

C. Approval of Surplus Property Ordinance 19-02 – Reuter/McGury moved to approve Surplus Property Ordinance No. 19-02. The motion passed with a Roll Call:

Yes	Bloomington Park District	Sandy VanGundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Rob Sperl
Yes	Winfield Park District	Mark Pawlowski

D. Other – There was no other New Business to come before the Board.

X. RECREATION REPORT – Miner introduced Rebecca Lizalde, an Intern from Aurora University. Lizalde told the Board about herself and her internship. Miner showed pictures from the spring trip to New Orleans. Studio Movie Grill held a contest called One Story Movement for documentaries about someone who made a difference in the community. WDSRA produced a video about Gregg Bizzaro which won the contest. The film’s debut will be later this month.

XI. COMMUNICATIONS & DEVELOPMENT REPORT – Jackman thanked the Directors for their Bash survey responses and attendance at the Point of Entry meeting in March. Development is now working on the June 10 Golf outing. The Foundation Board has two potential new trustees, Lee Fennell and Scott Harbaugh. Julie Evans will be leaving the Foundation Board after serving two terms.

XII. Annual Meeting Items

A. Designation of Association General Counsel – Postponed until further discussion.

B. Selection of Chairman of the Board & Officers for 2019-2020

Chairman, Mike Benard, Wheaton Park District
Vice Chairman, Brian Kaspar, West Chicago Park District
Treasurer, Sharon Gedvilas, WDSRA
Secretary, Sandy Gbur, WDSRA

C. Selection of Board Meeting Dates for the Year

Thursday, April 11, 2019	Board Meeting (Approve 2019-20 budget)
Thursday, June 13, 2019	Board Meeting
Thursday, August 8, 2019	Board Meeting
Thursday, October 10, 2019	Board Meeting (Approve Goals)
Thursday, December 12, 2019	Board Meeting (Approve Budget Assumptions)
Thursday, February 13, 2020	Board Meeting (Review Draft 1 of Budget)
Thursday, March 12, 2020	Board Meeting (Budget Presentation)
Thursday, April 9, 2020	Board Meeting (Approve final 2020-21 Budget)

D. Designation of Auditors for 2019 – Lauterbach & Amen, LLP

Reuter/Pawlowski **moved to approve items B through D of the Annual Meeting items.** Motion passed with a Roll Call:

Yes	Bloomington Park District	Sandy VanGundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Brian Kaspar
Yes	Wheaton Park District	Rob Sperl
Yes	Winfield Park District	Mark Pawlowski

Gbur thanked Chairman Reinbold for his service as Chairman and presented him with a gift card.

XIII. CLOSED SESSION – Reuter/Pawlowski **moved to enter into Closed Session at 2:36 pm** under 5ILCS 120/2(c)(1) For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Alternates Rob Sperl and Sandy VanGundy excused themselves from attending the closed session. A roll call vote showed approval:

Recused	Bloomington Park District	Sandy VanGundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold

Yes	West Chicago Park District	Brian Kaspar
Recused	Wheaton Park District	Rob Sperl
Yes	Winfield Park District	Mark Pawlowski

The Board returned from Closed Session at 2:44 p.m. Roll Call:

Bloomington Park District	
Carol Stream Park District	Jim Reuter
Glen Ellyn Park District	Dave Harris
Naperville Park District	Ray McGury
Roselle Park District	Lynn McAteer
Warrenville Park District	Tim Reinbold
West Chicago Park District	Brian Kaspar
Wheaton Park District	
Winfield Park District	Mark Pawlowski

XIV. Approval of Executive Director Compensation – Pawlowski/Reuter moved to retain the Executive Director and to give her a 3% raise. Motion passed with a voice vote.

XV. ADJOURNMENT – McGury/Reuter moved to adjourn at 2:45 pm. The motion passed unanimously.

Respectfully submitted,



Sandra Gbur, Board Secretary