

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE APRIL 14, 2022 MEETING OF THE BOARD OF DIRECTORS**

- I. **CALL TO ORDER** – Chairman Jim Reuter **called the meeting to order** at 2:00 p.m. The meeting was held at WDSRA, 116 N. Schmale, Carol Stream, IL.

ROLL CALL: Those participating:

Bloomington Park District	Joe Potts	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gina Radun
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Brad Wilson	Winfield Park District	Mark Pawlowski
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff also present: Executive Director Dan Leahy, Superintendents Sharon Gedvilas, Ted Adatto, Lea Jackman and Tammy Kerrins, Executive Assistant Ann Kennedy

- II. **INTRODUCTION OF GUESTS** – None

- III. **PUBLIC COMMENT** – None

IV. **CONSENT AGENDA**

- A. Regular Board Meeting Minutes – February 10, 2022
- B. Regular Board Meeting Minutes – March 10, 2022
- C. Treasurer’s Report – January and February 2022
- D. Disbursement Reports – January and February 2022
- E. Tax Contribution Payment Report – As of March 31, 2022

Wilson/Benard **moved to accept the Consent Agenda**. The motion passed with a voice vote.

Wilson/McAteer **moved to approve the Consent Agenda**. The motion passed with a voice vote.

- V. **MEMBER DISTRICT UPDATES** – There were no member district reports

- VI. **DIRECTOR’S REPORT** – Leahy reviewed his written report highlighting staff changes and his attendance at the TR Symposium in St. Charles Missouri. Leahy thanked the Directors for their support of the Bash.

VII. **OLD BUSINESS**

- A. **Approval of FY 2022-2023 Operating Budget** – Harris/Benard moved to **approve the 2022-2023 Operating Fund Budget as presented**. Motion carried with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

B. Approval of FY 2022-2023 Capital Fund Budget – Wilson/Benard moved to approve the 2022-2023 Capital Fund Budget as presented. Motion carried with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

C. Approval of Long Range Financial Plan for Capital Expenditures FY 2022-2023 – Potts/Wilson moved to approve the 2022-2023 Long Range Financial Plan for Capital Expenditures as presented. Motion carried with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

D. Other There was no other Old Business to come before the Board.

VIII. NEW BUSINESS

A. Approval of ACT Services, Inc. Contract – Reinbold/McAteer moved to approve the ACT Services, Inc. Contract as presented. Motion carried with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

B. Salary Band Approval – Benard/Pawlowski moved to approve the proposed May 1, 2022 Salary Band adjustments as presented. Motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter

Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

C. Other – There was no other New Business to come before the Board.

IX. STAFF REPORTS

A. Recreation

- Adatto highlighted the staff promotions over the previous weeks.
- Synergy Jr. Bulls won the Illinois State Championship and are ranked 13th in the nation.
- Camp registration is underway.
- Staff recruitment is a top priority.
- Outreach is focusing on breaking down language barriers. They currently have a group of Spanish translators for both print and face-to-face services. They are looking for a way to reach other demographics.
- The City of Naperville invited WDSRA to their Board meeting for the Proclamation of April as Autism Awareness Month.

B. Staffing and Support Services

- The staff appreciation event was rescheduled from January to late March. 65 people attended an evening of games and dinner. Staff awards were presented.
- Kerrins updated the Board on full-time staff positions.
- Summer recruitment is the focus of the next few weeks. Thank you to Districts for assistance in getting the word out.

C. Foundation

- Bash net is almost \$153,000. Thank you to Directors for helping to make it a success.
- Golf registration is open. Looking forward to selling out again, especially with the help of very active Trustees.
- Stone Jewelry in Wheaton is promoting a donation to WDSRA for every watch battery replacement during the month of April. They also have a donation bin in the store.
- Still awaiting the \$12,500 from Coleman for the Annual Appeal match.
- Thank you to Districts for allowing WDSRA to advertise open positions along with Park District positions.

X. Annual Meeting Items – Pawlowski/Potts moved to approve the Annual Meeting Items A –D as presented. Motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

A. Designation of Association General Counsel – Andrew Paine, Tressler, LLC

B. Selection of Chairman of the Board & Officers for 2022-2023

Chairman Joe Potts, Bloomingdale Park District
Vice Chairman Dave Harris, Glen Ellyn Park District
Treasurer, Sharon Gedvilas, WDSRA
Secretary, Dan Leahy, WDSRA

C. Selection of Meeting Dates for the Year

Thursday, June 16, 2022	Board Meeting (Third Tuesday instead of Second)
Thursday, August 11, 2022	Board Meeting
Thursday, October 13, 2022	Board Meeting (Approve Goals)
Thursday, December 8, 2022	Board Meeting (Approve Budget Assumptions)
Thursday, February 9, 2023	Board Meeting (Review Draft 1 of Budget)
Thursday, March 9, 2023	Board Meeting (Budget Presentation)
Thursday, April 13, 2023	Board Meeting (Approve final 2023-24 Budget)

D. Selection of Auditors for 2022 - Lauterbach & Amen, LLP

- XI. CLOSED SESSION – Pawlowski/Wilson moved to enter into Closed Session at 2:26 pm under 5ILCS 120/2(c)(1) For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**

Yes	Bloomingdale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

The Board returned from Closed Session at 2:56 p.m. Roll Call:

Bloomingdale Park District	Joe Potts
Carol Stream Park District	Jim Reuter
Glen Ellyn Park District	Dave Harris
Naperville Park District	Brad Wilson
Roselle Park District	Lynn McAteer
Warrenville Park District	Tim Reinbold
West Chicago Park District	Gina Radun
Wheaton Park District	Mike Benard
Winfield Park District	Mark Pawlowski

- XII. ACTION RESULTING FROM CLOSED SESSION – Pawlowski/Benard motion to increase the Executive Director's salary 3.5% and to grant a vehicle stipend of \$600 per month starting May 1, 2022. Motion passed with a roll call vote.**

Yes	Bloomingdale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris

Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

XIII. ADJOURNMENT – Wilson/Potts **moved to adjourn** at 2:58 pm. The motion passed unanimously with a voice vote.

Respectfully submitted,



Dan Leahy, Board Secretary