

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE AUGUST 10, 2023 MEETING OF THE BOARD OF DIRECTORS**

- I. CALL TO ORDER** – Chairman Brad Wilson **called the meeting to order** at 2:01 p.m. The meeting was held at WDSRA, 116 N. Schmale, Carol Stream, Illinois

ROLL CALL: Those participating:

Bloomington Park District	Jackie Tithof Steere	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Sue Rini	West Chicago Park District	Gina Radun
Glen Ellyn Park District	Dave Thommes 2:04	Wheaton Park District	Mike Benard
Naperville Park District	Brad Wilson	Winfield Park District	Tom Bowers
Roselle Park District	Nicolette Orlandino		

A quorum was established.

WDSRA Staff also present: Executive Director Dan Leahy, Superintendents Natalie Principe, Tammy Kerrins, Lea Jackman and Jorie Meyer, Executive Assistant Ann Kennedy, Human Resources Manager Lisa Santoria

- II. INTRODUCTION OF GUESTS** – Summer Intern Max Lewis was introduced. Sue Rini, Nicolette Orlandino, Jackie Tithof Steere and Tom Bowers were welcomed.

- III. PUBLIC COMMENT** – None

IV. CONSENT AGENDA

- A. Regular Board Meeting Minutes – June 8, 2023
- B. Treasurer's Report – April, May and June 2023
- C. Disbursement Reports – May and June 2023
- D. Tax Contribution Payment Report – As of July 31, 2023

Benard/Reinbold **moved to approve the Consent Agenda**. The motion passed with a voice vote.

- V. MEMBER DISTRICT UPDATES** – Carol Stream Park District applied for and received a grant from Main Street Realtors Association for \$20,000

VI. DIRECTOR'S REPORT –

Leahy highlighted his written report including field visits and District 204 visit with the Superintendent and the Director of Special Education. He hopes to get out to other districts for similar discussions.

Discussion was held on non-resident fees. If fees are instituted 20% of our total registration would be affected. Non-residents do not affect the ability of our residents to get into programs. Non-resident participation is frequently influenced by the location of programs. Historically our policy of not charging fees to non-residents was to be inclusive and provide better programs. SRAs used to reciprocate by not charging fees but that has gone away. Board asked for more data on which SRAs charge fees and how much plus how charging fees would affect our budget and programming.

VII. OLD BUSINESS

- A. WDSRA Member Assessment Request 2024** – Benard/Reinbold moved to approve the final **Member Assessment Request for Budget Year 2024-2025** as presented. Motion passed with a roll call vote.

Yes	Bloomington Park District	Jackie Tithof Steere
Yes	Carol Stream Park District	Sue Rini

Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Nicoletta Orlandino
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bowers

B. Other – There was no other Old Business to come before the Board.

VIII. NEW BUSINESS

A. Acceptance of Audited Financials for FYE 04/03/23 – Rini/Benard moved to **accept the Audited Financials for FYE 04/30/23**. The motion passed with a voice vote.

WDSRA received the GFOA Award for Excellence in Accounting for 2022.

B. Member Excess Inclusion Fund Refunds – Benard/Tithof Steere moved to **approve the roll over of excess inclusion funds in the amount of \$16,806 for the Wheaton Park District**. Motion passed with a roll call vote.

Yes	Bloomington Park District	Jackie Tithof Steere
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Nicoletta Orlandino
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bowers

C. Approve the Board Policy Manual – Benard/Reinbold moved to approve the **Board Policy Manual** as presented. Motion passed by roll call vote.

Yes	Bloomington Park District	Jackie Tithof Steere
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Nicoletta Orlandino
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bowers

D. Ordinance 23-03 Disposal of Surplus Property – Rini/Benard moved to approve **Ordinance No. 23-03 Disposal of Surplus Property**. Motion passed by roll call vote.

Yes	Bloomington Park District	Jackie Tithof Steere
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes

Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Nicoletta Orlandino
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bowers

E. Reschedule October Board Meeting to October 5, 2023 – Reinbold/Benard moved to **reschedule the October meeting to October 5, 2023**. The motion passed with a voice vote.

F. Approval of West Chicago Special Recreation Budget for 2023-2024 - Rini/Benard moved to approve the **23-24 budget for use of SRA funds by the West Chicago Park District**. Motion passed by roll call vote.

Yes	Bloomington Park District	Jackie Tithof Steere
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Nicoletta Orlandino
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bowers

G. Approval of Proposed Updated Program Benefit Policy for Full-time Staff - Benard/Reinbold moved to approve the proposed updated **program benefit policy for full-time staff**. Motion passed with a roll call vote.

Yes	Bloomington Park District	Jackie Tithof Steere
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Nicoletta Orlandino
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bowers

H. Approval of revised Safety Policies Manual – Benard/Rini moved to approve the **Safety Policies Manual** as presented. Motion passed by roll call vote.

Yes	Bloomington Park District	Jackie Tithof Steere
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Nicoletta Orlandino
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bowers

I. **Other** – There was no other New Business to come before the Board.

IX. STAFF REPORTS

A. **Recreation** – Superintendent Jorie Meyer reported:

- Special Olympics, golf, and softball all had competitions in June and July.
- Summer day camp has wrapped up with 126 registrations.
- Youth sports is exploding with more being added to the fall offerings.
- Preparing for Fountain View Rec Center anniversary event.
- Program and camp surveys have gone out.

B. **Staffing and Support Services** – Superintendent Tammy Kerrins reported:

- Most park district camps are finishing up this week.
- WDSRA Referral incentive program brought in additional staff this summer.
- Support Staff team reached out to current part-time staff to determine interest in returning next year. 94% of those responding said they would like to return next year.
- Recruitment for the school year is in full swing.
- 17 courses have been added to EdApp and feedback has been very positive.
- Record number of Inclusion registrations this summer at 1400.
- Feedback from staff at various park districts was sought on accessibility issues.

C. **Communications and Development** – Superintendent Lea Jackman reported:

- Jackman has been contacting Possibilities Society members whose pledges are expiring and asking them to renew.
- Postcard Thank You campaign was held in July
- Planning for Bash 2024 has begun.
- Intern Mandy McLaughlin has been working with Kristy Henson on grant writing.

X. **Adjournment:** Rini/Bowers moved that the Board adjourn at 2:49 pm. Motion passed unanimously with a voice vote.

Respectfully submitted,



Dan Leahy, Board Secretary