

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE AUGUST 11, 2022 MEETING OF THE BOARD OF DIRECTORS**

- I. CALL TO ORDER** – Chairman Joe Potts **called the meeting to order** at 2:00 p.m. The meeting was held at WDSRA, 116 N. Schmale, Carol Stream, Illinois

ROLL CALL: Those participating:

Bloomington Park District	Joe Potts	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gina Radun
Glen Ellyn Park District	Nick Cinquegrani	Wheaton Park District	Mike Benard
Naperville Park District	Brad Wilson	Winfield Park District	Mark Pawlowski (2:01)
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff also present: Executive Director Dan Leahy, Superintendents Sharon Gedvilas, Ted Adatto, Lea Jackman and Tammy Kerrins, Executive Assistant Ann Kennedy

- II. INTRODUCTION OF GUESTS** – Nick Cinquegrani, Deputy Director at Glen Ellyn Park District introduced himself.

- III. PUBLIC COMMENT** – None

IV. CONSENT AGENDA

- A. Regular Board Meeting Minutes – June 16, 2022
- B. Treasurer's Report – April, May and June 2022
- C. Disbursement Reports – May and June 2022
- D. Tax Contribution Payment Report – As of July 31, 2022

Benard/Reuter **moved to approve the Consent Agenda**. The motion passed with a voice vote.

- V. MEMBER DISTRICT UPDATES** – Wheaton held its 11th Brewfest on Saturday with over 1200 registered. Funds were raised for CASA DuPage. Concert series continue on Friday and Saturday evenings.

- VI. DIRECTOR'S REPORT** – Leahy reviewed his written report. WDSRA was recently featured on NCTV17 in Naperville. Leahy and Adatto visited Westside Children's Therapy. They think they could use the space for early childhood programming on weekends. Shout out to Glen Ellyn Lakers who hosted their soccer clinic last Friday. Red & Roll participants and staff were able to take part and had a great time. Strategic Plan is underway with plans for meeting with Board members on August 24. Looking forward to NRPA in September.

VII. OLD BUSINESS

- A. Member Assessment Request 2023.** Reuter/Pawlowski moved to **approve the final Member Assessment Request for Budget year 2023-2024 as presented**. Motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Nick Cinquegrani
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun

Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

B. Other There was no other Old Business to come before the Board.

VIII. NEW BUSINESS

A. Acceptance of Audited Financials for FYE ending April 30, 2022. Pawlowski/Reinbold moved to **accept the Audited Financials for FYE ending April 30, 2022.** Motion passed with a voice vote.

B. Member Excess Inclusion Fund Refund. Pawlowski/McAteer moved to **approve a refund of excess inclusion funds in the amount of \$2,507 to the Glen Ellyn Park District.** Motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Nick Cinquegrani
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

C. Ordinance 22-02 Disposal of Surplus Property. Reuter/Benard moved to **approve Surplus Property Ordinance No 22-02.** Motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Nick Cinquegrani
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

D. Approval of West Chicago Special Recreation Budget for 2022-2023. Pawlowski/McAteer moved to **approve the budget for use of SRA funds by West Chicago PD.** Motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Nick Cinquegrani
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

E. Other – There was no other New Business to come before the Board.

IX. STAFF REPORTS

A. Recreation

- Two Synergy athletes traveled to Cedar Rapids for USA Boccia Tournament. They didn't medal but had a great experience.
- Three Wildcat Softball teams went to State games last weekend.
- King Cobras Drumline performance at Cavalcade of Brass was wildly successful.
- Kudos to the entire staff on a successful camp season. Levels are back up to where they were pre-COVID.
- All six Rec & Roll sites were at Glen Ellyn last week for the Lakers soccer clinic.
- The Recreation team is closer to fully staffed. Interviews are under way for the 2nd position in Athletics.
- Outreach Supervisor Brianne Carroll has resigned to spend time with family.

B. Staffing and Support Services

- Ashley Hinton left at the end of June. Her position in Support Staff has been re-examined and they are moving forward with posting.
- Shakyrah Williams is starting in Inclusion August 15. The second position has been verbally accepted with a start in mid-September. Being fully staffed will allow Inclusion to get out a do more training of part-time staff.
- With Tim Buividas will be conducting an engagement survey of part time staff and volunteers to be completed in late fall.
- Staff is reaching out to high school guidance counselors to set up recruitment tables in cafeterias. Also considering reaching out to 55+ communities for recruitment.

C. Foundation

- Communications and Development Department met for a planning session. A lot of talk centered around setting up an endowment restricted for scholarships.
- The Foundation Board established a Finance Committee last year and is now looking to add an Events Committee and a Development Committee.
- The Post Card Thank You campaign was a big success again this year. It has already brought in a donation from the grandmother of a participant.
- Bash 2023 planning is under way.
- Donor impact stories have been appearing on Social Media highlighting the mobile sensory kits, uniforms, and catalytic converters.
- Grants were received from DuPage Medical Group Charitable Fund, Northwestern Medicine and Topfer Family Foundation.

Benard asked how the endowment will be funded, by existing funds and donations? The goal is to reach \$750,000 to generate \$30,000 per year. Funds will come from the \$107,500 received last year from the Clearing Corporation Charitable Foundation plus special appeals.

XII. ADJOURNMENT – Reuter/Pawlowski **moved to adjourn** at 2:33 pm. The motion passed unanimously with a voice vote.

Respectfully submitted,



Dan Leahy, Board Secretary