

**Western DuPage Special Recreation Association  
Inclusion Task Force  
October 23, 2025, 2:30 pm  
116 N Schmale Rd, Carol Stream**



**MINUTES**

Meeting was called to order at 2:54 p.m.

**Attendance:**

Joe Potts, Bloomingdale Park District  
Sue Rini, Carol Stream Park District  
Brad Wilson, Naperville Park District  
Lynn McAteer, Roselle Park District

Tim Reinbold, Warrenville Park District  
Gina Radun, West Chicago Park District  
Mike Benard, Wheaton Park District

**From WDSRA:**

Dan Leahy, Executive Director  
Natalie Principe, Superintendent of Finance and  
Business Services  
Tammy Kerrins, Superintendent of Inclusion  
and Risk Management

Lisa Santoria, Director of Human Resources and  
Staffing  
Curtis Lease, Business Manager  
Ann Kennedy, Executive Assistant

- I. **Frequency of Billing and Details**  
Bills can be sent on or around the 15<sup>th</sup> of the month.  
WD will try to format bill by child served, which will be easier when software has been upgraded.  
Concern was expressed the Special Rec Fund budgets are being used to fund Inclusion and little is left for Capital. Does the formula need to change?
- II. **WD's Staffing Protocols**
- III. **Services to Non-Residents**  
Lists were distributed showing non-resident Inclusion participation over the summer.  
Carol Stream: Before & After Care profits are split with the School District but the net profit to Park District is less than the additional Inclusion cost.  
Non-resident Inclusion costs can be charged back to the home district, if they are a member of WDSRA. A Board decision may be needed for this as well as conversations at each individual district.  
A non-resident report was requested for each month.
- IV. **Protocols for Determining Inclusion Support**  
If guidelines change and we take a more proactive step in determining need, billing will be affected. Kerrins shared the protocols that are used to determine need. For new students, WD conducts an intake interview to determine level of support needed. Site supervisors are constantly going around and evaluating progress and need.  
Camp: would rather start with a staff member and then pull him/her if the need isn't there. Preschool they go out and observe in the classroom, revisiting periodically.