

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE OCTOBER 5, 2023 MEETING OF THE BOARD OF DIRECTORS**

- I. **CALL TO ORDER** – Chairman Brad Wilson **called the meeting to order** at 2:00 p.m. The meeting was held at Fountain View Recreation Center, 910 N Gary Ave, Carol Stream, Illinois

ROLL CALL: Those participating:

Bloomington Park District	Joe Potts	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Sue Rini	West Chicago Park District	Gina Radun
Glen Ellyn Park District	Dave Thommes	Wheaton Park District	Mike Benard 2:03
Naperville Park District	Brad Wilson	Winfield Park District	Mark Pawlowski
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff also present: Executive Director Dan Leahy, Superintendents Natalie Principe, Tammy Kerrins, Lea Jackman and Jorie Meyer, Executive Assistant Ann Kennedy, Human Resources Manager Lisa Santoria

- II. **INTRODUCTION OF GUESTS** – There were no guests

- III. **PUBLIC COMMENT** – None

IV. **CONSENT AGENDA**

- A. Regular Board Meeting Minutes – August 10, 2023
- B. Treasurer's Report – July and August 2023
- C. Disbursement Reports – July and August 2023
- D. Tax Contribution Payment Report – As of September 30, 2023

Pawlowski/Reinbold **moved to approve the Consent Agenda**. The motion passed with a voice vote.

- V. **MEMBER DISTRICT UPDATES** – None

VI. **DIRECTOR'S REPORT** –

On Wednesday October 4 at 7:00 am it was discovered that a water main beneath the building broke, flooding the entire building of up to 5 inches of water. Flooring, walls, furniture and files were affected. The staff has been working to clean up, rescue and dispose of items in the building. PDRMA has been contacted and ProServe has started cleaning up. Staff will be working remotely until further notice. Programs are not affected thanks to collaboration with the 9 park districts.

Thank you to the agencies who have extended offers of assistance. We anticipate not being fully operational in the building for 6-8 months. The Board should be prepared for special meetings in the next few months. It was suggested that the meetings could be held in different districts.

Leahy praised the leadership team and the staff for their hard work and cooperation.

Strategic Plan: We are at the 6-month mark of year 1 of the Strategic Plan. Leahy reviewed the progress that has been made to date on the 2023/24 goals. The meeting to plan the 2024/25 goals has been delayed.

VII. **OLD BUSINESS**

- A. **Other** – There was no Old Business to come before the Board.

VIII. NEW BUSINESS

A. Amended Resolution 23-01 – Benard/Pawlowski moved to **approve the Amended Resolution 23-01 as presented.** The motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

B. Other – There was no other New Business to come before the Board.

IX. STAFF REPORTS

A. Administration – Superintendent Natalie Principe reported:

- The budget process has begun. The timeline of items needed from member districts was reviewed
- Cash Management summary was presented
- The search for a new financial software package has begun. 3 demos have been held. Evaluations are on going
- Wi-Fi has been upgraded at WDSRA
- Shout out to Becky Prince for coordinating the disaster recovery with Curtis Lease and Steve Eckelberry

B. Recreation – Superintendent Jorie Meyer reported:

- End of Summer Day Camp survey had either Excellent or Satisfactory ratings
- A successful trip to Door County was held thanks to a 2019 donation from LRI International
- Softball, Bocce and Golf all did very well at regional competitions
- WDSRA is partnering with Marianjoy Rehabilitation to get archery program re-established
- WDSRA is partnering with People's Resource Center to enhance the Cultural Arts program.
- The Chicago Fire has reached out to assist with soccer programs or teams
- The Disability Awareness program is being revamped

C. Staffing and Support Services – Superintendent Tammy Kerrins reported:

- Inclusion statistics included in the packet show that we had a record setting summer
- Parent evaluations had a 10% respond with mostly 4 & 5 rankings
- There are 191 registrations for inclusion in the fall
- Alexia is on maternity leave and Shakyra has moved on, so Maddy and Jenna are running Inclusion.
- Summer part-time staff have been surveyed about the possibility of returning next year.
- Fall staff has been hired for all programs and most of the wait list has been cleared
- There has been an increase in the number of people wanting to volunteer
- The PDRMA rep visited summer camps and only requested 2 small changes
- A review of accident and incident reports over the summer has shown a need for staff training on behavior management

D. Communications and Development – Superintendent Lea Jackman reported:

- A special celebration event was held on September 21 for Possibility Society members.

- Bash planning has started. Sponsor at the \$2,500 level and above need to be secured by December 1
- Groups and service clubs are asking if they can volunteer in some capacity as a result of staff presentations.
- Sherry is doing a great job of marketing all things in the Agency.

X. Adjournment: Renard/Pawlowski moved that the Board adjourn at 2:35 pm. Motion passed unanimously with a voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dan Leahy".

Dan Leahy, Board Secretary