

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION  
MINUTES OF THE December 10, 2020 MEETING OF THE BOARD OF DIRECTORS**

**I. CALL TO ORDER** – Chairman Mark Pawlowski called the meeting to order at 2:00 p.m. The meeting was held virtually via Zoom.

**ROLL CALL:** Those participating:

Bloomingtondale Park District	Joe Potts	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gary Major
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Ray McGury	Winfield Park District	Mark Pawlowski
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff participating: Executive Director Sandy Gbur, Superintendents Sharon Gedvilas, Ted Adatto and Lea Jackman, Technology Manager Steve Eckelberry, Administrative Assistant Ann Kennedy

**II. INTRODUCTION OF GUESTS** – There were no guests.

**III. PUBLIC COMMENT** – None

**IV. CONSENT AGENDA**

1. Regular Board Meeting Minutes – October 8, 2020
2. Treasurer’s Report – September and October 2020
3. Disbursement Reports – September and October 2020
4. Tax Payment Report – As of November 30, 2020

Reuter/Reinbold **moved to approve the Consent Agenda.** The motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

**V. MEMBER DISTRICT UPDATES** – Member districts are staying busy figuring out how to provide programs and balance budgets. “Resourceful, Creative and Adapting.” Several are doing drive through and drive by Santa events. Carol Stream is holding holiday programs and celebrations outside and has just completed a 10 year parks analysis plan. Wheaton has opened their 2 ice rinks with reservations and timed tickets required. Winfield is busy with paperwork and permitting on their building project.

**VI. CORRESPONDENCE** - There was no Correspondence

**VII. DIRECTOR’S REPORT** – Gbur thanked the three districts who submitted reimbursement requests to the County that included WD. WDSRA is being considered as a stand-alone in a discussion on December 28. Pawlowski recommended that if the County wants something that needs Board approval then they can

have a quick zoom meeting. Benard reported that Andrew Payne has a resolution that Gbur needs and Bethany in Wheaton finance has good experience with the County portal. McAteer recommended that WD send notes to all of the County Commissioners explaining what we do and the communities we serve.

Gbur reported that she received an email from Scott Ladendorf of DCEO, new grants manager, giving paperwork to be completed. Funds requested were \$148,290 for 4 capital projects.

**VIII. OLD BUSINESS**

**A. Vehicle Purchase** – Staff plans to move forward on purchasing the \$55,000 Activity Bus that is included in the 2020-21 Budget approved by the Board of Directors unless they are told differently. WDSRA will go with the State bid. There were no comments.

**B. Other** – There was no other Old Business to come before the Board.

**IX. NEW BUSINESS**

**A. Approval of 2021-2022 Budget Assumptions** – Benard/McGury moved to approve the 2021-2022 budget assumptions. The motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

**B. Approval of Personnel Policy Manual** – Reuter/Benard moved to approve the amended WDSRA Personnel Policy Manual as presented. The motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

**C. Other** – There was no other New Business to come before the Board.

**XI. RECREATION REPORT**

- Adatto reported that virtual programs have been the main focus. They have had over 5,000 registrations this year from 500 unique participants. We expect that virtual programs will be a part of future programs.
- Recreation is also looking at serving the 1:3 Rec & Roll participants. The participants were assessed as to being able to meet COVID safety standards and 90% passed. The target is to run a program 5 days a week combining the two sites beginning in February.

- Rec & Roll has shifted to remote and will continue into the New Year.
- The Santa workshops in Naperville were held last week. Santa’s interaction with families was inspiring. 236 individuals with special needs were served.

**XII. COMMUNICATIONS & DEVELOPMENT REPORT**

- Jackman reported that to date the Annual Appeal has brought in just over \$50,000 with the Coleman match.
- Pledge payments from last year’s Partners & Possibilities Breakfast have all been paid, collecting a little over \$24,000.
- The Clearing Corporation Charitable Foundation is dissolving and sent WDSRA \$107,500. Their last contribution was in 2012. One of their Board members has a niece in our programs. The donation illustrates that our hard work has a family singing our praises.
- BASH: The Bash this year will be a 5-week campaign asking people to “Fund the Gap”. It will culminate on March 6 with a virtual celebration. Hoping to get more families to view and participate. Silent Auction will run online from 2/26 to 3/10. Challenge funds have been received from two large donors that can be used to leverage other donations. We are now working on converting previous Bash sponsors to sponsors of this new event. Also working on audience development. A note will go out to Directors suggesting ways that they can help, including making a promotional video “selfie”.

**XIII. CLOSED SESSION – Reuter/McGury moved to enter into Closed Session at 2:52 pm under 5ILCS 120/2(c)(1) For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity:**

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

The Board returned from Closed Session at 3:18 p.m. Roll Call:

Bloomingtondale Park District	Joe Potts
Carol Stream Park District	Jim Reuter
Glen Ellyn Park District	Dave Harris
Naperville Park District	Ray McGury
Roselle Park District	Lynn McAteer
Warrenville Park District	Tim Reinbold
West Chicago Park District	Gary Major
Wheaton Park District	Mike Benard
Winfield Park District	Mark Pawlowski

**XIV. Action Items Resulting from Closed Session – There were no action items.**

**XV. ADJOURNMENT** – Reuter/Benard **moved to adjourn** at 3:18 pm. The motion passed with a roll call vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

Respectfully submitted,



Sandra Gbur, Board Secretary