

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE December 12, 2019 MEETING OF THE BOARD OF DIRECTORS**

I. CALL TO ORDER – Chairman Mike Benard **called the meeting to order** at 2:01 p.m. at the WDSRA Office, 116 N. Schmale Road, Carol Stream, Illinois.

ROLL CALL: Those Present:

Bloomington Park District	Carrie Fullerton	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gary Major
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Ray McGury	Winfield Park District	Mark Pawlowski
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff Present: Executive Director Sandy Gbur, Superintendents Nancy Miner, Ted Adatto and Lea Jackman, IT Manager Steve Eckelberry, Administrative Assistant Ann Kennedy

II. INTRODUCTION OF GUESTS – Andrew Paine of Tressler LLP introduced himself to the Board. New Superintendent of Recreation Ted Adatto introduced himself to the Board.

III. PUBLIC COMMENT – None

IV. CONSENT AGENDA

1. Regular Board Meeting Minutes – October 10, 2019
2. Treasurer’s Report – September and October 2019
3. Disbursement Reports – September and October 2019
4. Tax Payment Report – As of November 30, 2019

Pawlowski/Reuter **moved to approve the Consent Agenda**. The motion was unanimously passed with a voice vote.

V. MEMBER DISTRICT EVENTS/INFORMATION

- Benard: Construction of Phase I of the Treehouse at the Sensory Garden is finishing up. Ribbon cutting will be in May. The Wesley Luehring Foundation has been a major donor to the project. The Play for All Foundation is always seeking additional Board members.
- Harris: kicked off renovation at fitness center previous week. Will take 2-3 months and \$500,000. Prepping for a PARC grant and will meet with WDSRA staff about the Rec & Roll Area
- Pawlowski: Prepping for a PARC grant and will meet with WDSRA staff for special recreation services.

VI. CORRESPONDENCE – Passed around.

VII. DIRECTOR’S REPORT – In addition to the written report:

- A. Updates:** Gbur updated the Board on the status of the Synergy agreement. Details are being hammered out and NEDSRA will be lending support beyond Basketball. Resolution should be finished mid-January. Work has begun on Bash 2020 to be held on March 7. Directors were thanked for their support and encouraged to start thinking strategically about guests.
- B. Policy changes regarding the legalization of cannabis:** Gbur poled Board members on what their policies will be regarding testing for cannabis. Naperville – Sitting tight for right now. Carol Stream – same as WDSRA outlined. Roselle – pre-employment testing on age basis. Test every employee every

year. Winfield – nothing yet. Wheaton – removing cannabis from testing. Bloomingdale – still working on policy and looking at PDRMA template. Warrenville – Follow PDRMA recommendation and remove cannabis. Glen Ellyn – in progress. Attorney Andrew Paine stated that the law is murky at best. Courts still have to weigh in as people challenge the testing. Removing cannabis from testing makes sense. Safety sensitive positions should get tested.

VIII. OLD BUSINESS - There was no Old Business to come before the Board.

IX. NEW BUSINESS

A. Approve 2020-21 Budget Assumptions – Pawlowski/Fullerton moved to **approve the 2020-2021 budget assumption which include changes to the salary bands as presented.** The motion was unanimously passed with a voice vote.

Gbur stated that we are looking for a preliminary thumbs-up on the assumptions before doing further work on the budget. Pawlowski asked about Grade 8 on the Salary bands “hold for future restructuring”. Gbur will verify the answer to that and send it to Board members. Gbur outlined staff changes in the budget assumptions including increased hours for Outreach, adding a full-time Inclusion Supervisor, and increasing HR manager to 40 hours per week. Also, all of Synergy will be taken in-house. McAteer asked how the minimum wage is impacting the budget especially with adding positions and hours. WDSRA has not finished studying minimum wage impact yet but could give an update on their progress at the next board meeting. Gbur recommended that we do a benchmarking study of positions and salaries again at a cost of \$7,500 as our last study was done over 5 years ago and some positions have changed.

B. Approve Resolution 19-01 – Pawlowski/Reuter moved to **approve Resolution 19-01 Honoring Nancy Miner upon her retirement.** Motion passed by roll call vote.

Yes	Bloomingdale Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

Benard read the Resolution and commended Miner on making her career her life’s avocation and for her 29 years of service to the agency.

C. Other – There was no other New Business to come before the Board.

X. ADMINISTRATION REPORT – There was nothing added to the written report.

XI. RECREATION REPORT – Miner shared an email from a parent praising the Santa House and staff.

XII. COMMUNICATIONS & DEVELOPMENT REPORT – Jackman announced that we are behind where we want to be in regards to the Annual Appeal. Final numbers will be available in February. The Benevon system for fundraising that we are implementing is based on building sustainable relationships rather than event fundraising. The breakfast in October brought in \$160K that will be received over a five-year period. The Foundation Trustees are supportive, will continue with Benevon and also seek more trustees. Jackman

thanked sponsors for Bash 2020. Hall of Fame recipient will be the FJK Foundation. Grants are coming in well and a good portion is unrestricted.

XIII. CLOSED SESSION – Reuter/McGury moved to enter into Closed Session at 2:48 pm under 5 ILCS 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. A roll call vote showed approval:

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

The Board returned from Closed Session at 2:49 p.m. Roll Call:

Bloomington Park District	Carrie Fullerton
Carol Stream Park District	Jim Reuter
Glen Ellyn Park District	Dave Harris
Naperville Park District	Ray McGury
Roselle Park District	Lynn McAteer
Warrenville Park District	Tim Reinbold
West Chicago Park District	Gary Major
Wheaton Park District	Mike Benard
Winfield Park District	Mark Pawlowski

XIV. Release of Closed Session Minutes – Reuter/McGury moved to release the Closed Session minutes of June 13, 2019. The motion was passed by a voice vote.

Benard asked that in the future when conducting our semi-annual review of minutes held, we read, approve and release the minutes without going into Closed Session.

XV. ADJOURNMENT – Reuter/McGury moved to adjourn at 2:50 pm. The motion passed unanimously.

Respectfully submitted,



Sandra Gbur, Board Secretary