

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE APRIL 9, 2020 MEETING OF THE BOARD OF DIRECTORS**

I. CALL TO ORDER – Chairman Mike Benard **called the meeting to order** at 2:00 p.m. The meeting was held via Zoom video conference.

ROLL CALL: Those participating:

Bloomington Park District	Sandy Vangundy	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Jim Reuter	West Chicago Park District	
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Ray McGury	Winfield Park District	Mark Pawlowski
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff participating: Executive Director Sandy Gbur, Superintendents Sharon Gedvilas, Ted Adatto and Lea Jackman, IT Manager Steve Eckelberry, Administrative Assistant Ann Kennedy

II. INTRODUCTION OF GUESTS – There were no guests

III. PUBLIC COMMENT – None

IV. CONSENT AGENDA

1. Regular Board Meeting Minutes – February 13, 2020
2. Regular Board Meeting Minutes – March 12, 2020
3. Treasurer’s Report – January and February 2020
4. Disbursement Reports – January and February 2020
5. Tax Payment Report – As of March 31, 2020

Reuter/McGury **moved to approve the Consent Agenda**. Vangundy said she was not at the March meeting as recorded. March minutes were approved with the correction. The motion was unanimously passed with a voice vote.

V. DIRECTOR’S REPORT – In addition to the written report:

Gbur thanked the Board for meeting via Zoom. The Response Team has been meeting every few days. They make decisions, look forward, and follow up with email to the staff. Gbur commented that she appreciated that the agency has the technology which allows everyone to work so well remotely.

VI. OLD BUSINESS

A. Approval of FY 2020-21 Operating Budget – Pawlowski/Vangundy moved to **approve the 2020-21 Operating Fund Budget as presented**. Motion passed with a roll call vote.

Yes	Bloomington Park District	Sandy Vangundy
No	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
	West Chicago Park District	
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

It was agreed that the budgets are in a state of flux and there will possibly be a need for changes going forward as a result of the pandemic crisis.

B. Approval of FY 2020-21 Capital Fund Budget – Pawlowski/Reuter moved to approve the 2020-21 Capital Fund Budget as presented. Motion passed with a roll call vote.

Yes	Bloomington Park District	Sandy Vangundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
	West Chicago Park District	
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

C. Approval of Long Range Financial Plan for Capital Expenditures FY 2020-21 – Reuter/Pawlowski moved to approve the 2020-21 Long Range Financial Plan for Capital Expenditures as presented. Motion passed with a roll call vote.

Yes	Bloomington Park District	Sandy Vangundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
	West Chicago Park District	
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

Reuter asked that there be discussions before moving forward with major expenses. Gbur said that most of the large expenses are related to grant funds from the State. Projects will not be started until the funds come in which may be years away. There is a vehicle expense in the Budget which will come back to the Board for approval. Benard said he felt confident that Gbur will stay on top of the expenses.

D. Other – There was no other business to come before the Board.

VII. RECREATION REPORT – Adatto praised the Rec staff on the virtual programming that has been offered. They have already had Bingo and some social connections. Next will be two 3-week sessions with 14 programs offered virtually. So far there are 100 unique registrants. Day camp registration was held online and went well with over 200 registrants. McAteer asked if the virtual programs were free or had a fee. There is a nominal fee to offset the cost. There are also free options for families that are struggling. Benard complimented Adatto and the team for their efforts to connect with families at home.

VIII. COMMUNICATIONS & DEVELOPMENT REPORT – Lanie Munzing will be retiring mid-May after 14 years of grant writing. An urgent appeal went out to the constituency and to date just under \$7,000 has been secured. There will be one last appeal. A good percentage of the donors are new. Kudos to the Rec Staff and to Sherry for helping to push the messages out.

IX. Annual Meeting Items – McGury/Vangundy moved to **approve the Annual Meeting items**. Motion passed by roll call vote.

Yes	Bloomington Park District	Sandy Vangundy
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
	West Chicago Park District	
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

A. Designation of Association General Counsel – Andrew Paine, Tressler, LLC

B. Selection of Chairman of the Board & Officers for 2020-2021

Chairman Mark Pawlowski, Winfield Park District
Vice Chairman Jim Reuter, Carol Stream Park District
Treasurer Sharon Gedvilas, WDSRA
Secretary Sandy Gbur, WDSRA.

C. Selection of Meeting Dates for the Year,

Thursday, April 9, 2020 Board Meeting (Approve 2020-21 budget)
Thursday, June 11, 2020 Board Meeting
Thursday, August 13, 2020 Board Meeting
Thursday, October 8, 2020 Board Meeting (Approve Goals)
Thursday, December 10, 2020 Board Meeting (Approve Budget Assumptions)
Thursday, February 11, 2021 Board Meeting (Review Draft 1 of Budget)
Thursday, March 11, 2021 Board Meeting (Budget Presentation)
Thursday, April 8, 2021 Board Meeting (Approve final 2021-22 Budget)

D. Designation of Auditors for 2020 – Lauterbach & Amen, LLP

Reuter commented that his turn to be Vice-Chairman came up quickly. Benard acknowledged that it is his turn.

X. ADJOURNMENT – McGury/Vangundy **moved to adjourn** at 2:20 pm. The motion passed unanimously.

Respectfully submitted,



Sandra Gbur, Board Secretary