

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE AUGUST 12, 2021 MEETING OF THE BOARD OF DIRECTORS**

- I. CALL TO ORDER** – Chairman Jim Reuter **called the meeting to order** at 2:00 p.m. The meeting was held at WDSRA, 116 N. Schmale, Carol Stream, IL.IL

ROLL CALL: Those participating:

Bloomington Park District	Joe Potts	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gina Radun
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Ray McGury	Winfield Park District	Tom Bower
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff also present: Executive Director Dan Leahy, Superintendents Sharon Gedvilas, Ted Adatto and Lea Jackman, Administrative Assistant Ann Kennedy

- II. INTRODUCTION OF GUESTS** – Reuter introduced Gina Radun and Tom Bower

- III. PUBLIC COMMENT** – None

IV. CONSENT AGENDA

- A. Regular Board Meeting Minutes – June 10, 2021
- B. Personnel Committee Meeting Minutes – July 8, 2021
- C. Treasurer’s Report – April, May and June 2021
- D. Disbursement Reports – May and June 2021
- E. Tax Contribution Payment Report – As of July 31, 2021

McAteer/McGury **moved to approve the Consent Agenda.** The motion passed with a voice vote.

- V. MEMBER DISTRICT UPDATES** – There were no reports.

- VI. CORRESPONDENCE** - Correspondence was included in the Board Packet.

- VII. DIRECTOR’S REPORT** – Leahy gave a recap of his written report. WDSRA is following IDPH COVID masking guidelines for indoor activities. Leahy will be attending the WSPN award ceremony in August where Jackman and Sandy Gbur will be honored. The Glancer Magazine in Naperville named WDSRA the Top Provider of Special Needs Services in DuPage County.

VIII. OLD BUSINESS

- A. WDSRA Member Assessment Request 2021** –Reinbold/Benard moved to approve the final Member Assessment Request of Budget Year 2022-2023 as presented. Motion passed with a Roll Call Vote.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold

Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- B. Approval of Intergovernmental Agreement between WDSRA and Carol Stream Park District.**
 – Benard/McGury moved to approve the Intergovernmental Agreement between WDSRA and the Carol Stream Park District as presented. Motion passed with a Roll Call Vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- C. Other** – There was no other Old Business to come before the Board.

IX. NEW BUSINESS

- A. Member Excess Inclusion Fund Refunds 2022** – McAteer/McGury moved to approve a refund of excess inclusion funds in the amount of \$19,002 to the Glen Ellyn Park District. Motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- B. Appointment of Board Secretary** – Reinbold/McAteer moved to appoint Dan Leahy, Executive Director, as Board Secretary. Motion passed with a unanimous voice vote.

- C. Approval of West Chicago Special Recreation Budget for 2021-2022** - Pawlowski/McAteer moved that the Board approve the 2021-2022 budget for use of SRA funds by the West Chicago Park District. Motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

Benard asked if the cost of the Kress Creek Trail System had been reviewed by a professionally trained person in ADA compliance and if said person had assigned the percentage. Reuter stated that Mark Trieglaff worked on the Carol Stream trail and a significant percentage was paid for with ADA funding. Radun said she would get back to the Board about the review.

D. Other – There was no other New Business to come before the Board.

X. Administrative Report – Gedvilas reviewed her report on the audit which will be presented in October. She reported that, as a preview of the audit, the agency had a \$226,000 surplus.

XI. RECREATION REPORT –

- Yearend numbers distributed in the Board packet were impacted by COVID but we still did quite well with 7000 seasonal program registrations.
- Fall sessions will be changing from an 8-week to a 12-week format which will mean fewer gaps in the year. WDSRA will be able to accommodate high-interest programs and low staff by alternating programs by week. Families have responded well.
- Families also like the digital program guide so WDSRA will be continuing with it.
- WDSRA will be making use of the experience and talent of the management team, pairing them with staff for individual development and a chance to show leadership skills.
- Many of our participants use the Ride DuPage service of the PACE bus system. There has been a lot of frustration in the community and sponsor groups are reaching out to governments and legislators. WDSRA is advocating on behalf of our participants.
- Our 2 summer interns, Kyle and Jacob, are completing their internships. Both are staying on to work for WDSRA in Rec & Roll.

XII. COMMUNICATIONS & DEVELOPMENT REPORT

- Three new Trustees have joined the Foundation Board and received orientation.
- The Foundation will be launching a Corporate Sponsorship program. Please share any leads you may have.
- A Lapsed Donor Campaign was conducted over the summer. 600+ donors were contacted. The campaign has met with limited success.
- The post-card writing Thank You campaign was conducted again this summer with positive feedback.
- Jackman and Jorie Meyer continue to work on grants. A new Grants Manager will be hired when the time is right.

XIII. CLOSED SESSION – McAteer/Potts **moved to enter into Closed Session** at 2:31 pm Under 5ILCS 120/2(c)(1) For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard

Yes

Winfield Park District

Tom Bower

The Board returned from Closed Session at 3:00 p.m. Roll Call:

Bloomington Park District	Joe Potts
Carol Stream Park District	Jim Reuter
Glen Ellyn Park District	Dave Harris
Naperville Park District	
Roselle Park District	Lynn McAteer
Warrenville Park District	Tim Reinbold
West Chicago Park District	
Wheaton Park District	
Winfield Park District	

XV. ADJOURNMENT – McAteer/Potts **moved to adjourn** at 3:01 pm. The motion passed unanimously with a voice vote.

Respectfully submitted,



Dan Leahy, Board Secretary