

**Western DuPage Special Recreation Association
Inclusion Task Force
August 14, 2025, 2:30 pm
116 N Schmale Rd, Carol Stream**



MINUTES

Meeting was called to order at 2:55 p.m.

Attendance:

Joe Potts, Bloomingdale Park District
Sue Rini, Carol Stream Park District
Brad Wilson, Naperville Park District

Lynn McAteer, Roselle Park District
Tim Reinbold, Warrenville Park District
Gina Radun, West Chicago Park District

From WDSRA:

Dan Leahy, Executive Director
Natalie Principe, Superintendent of Finance and
Business Services
Tammy Kerrins, Superintendent of Inclusion
and Risk Management

Lisa Santoria, Director of Human Resources and
Staffing
Ann Kennedy, Executive Assistant

I. Task Force Membership

Tim Reinbold agreed to serve as Task Force Chair

II. Frequency of Billing

Park Districts would like to see monthly bills with more details. Would like to get a bill and then have an adjustment later if necessary. Principe said she would see what it looks like on WD side, they prefer to run the numbers and audit them before the bill is sent out.

III. Non-Resident participation

- A. Member of a different WDSRA District
- B. Not a member of any WDSRA District

30-40% come from neighboring districts, which can be part of a report.

Is there a reciprocal agreement with SRAs for Inclusion?

Possibility of charging out of district rates? Would need to check with legal counsel.

IV. Reporting

- A. Reconcile participation hours to inclusion hours charged
- B. Separation by program in which the inclusion services were provided

V. Protocols for Inclusion Compensation

- A. Hours worked, as well as hours not-worked but compensated anyway
- B. Other non-working hours charged to Districts

If a participant leaves early, arrives late, or is a no-show, how are the WDSRA person's hours calculated?

Should staff members be paid for traveling from one location to another?

Should the staff member leave or assist in another program?

Is it fair to the staff member if they are hired for a certain number of hours, but don't work or get paid?

Naperville doesn't do Before & After care which keeps inclusion costs down.

As part of intake process, if parent asks for an aide, refer them to WDSRA. WDSRA will talk to family and determine the need for an aide.

Do all Inclusion participants need 1 on 1 supervision? Could do 1 to 2 ratio.

Reinbold would like to see pre-pandemic numbers compared to now

Potts enquired how Inclusion staff is compensated. Pay scale is by experience.

Other SRA do not provide Inclusion because they can't get staff. They train Park District staff to work with participants.